

**WHITPAIN TOWNSHIP
BOARD OF SUPERVISORS' AGENDA #01-2020
JANUARY 6, 2020
8:00 PM**

1. Salute to the Flag.

Oaths of Office – Administered by the Honorable Todd D. Eisenberg

Supervisor	Kimberly J. Koch
Supervisor	Jeffrey Campolongo
Supervisor	Joyce M. Keller

2. Supervisors elect:

Chair	Michele Minnick
Vice Chair	Kimberly J. Koch
Secretary	Frederick R. Conner, Jr.
Treasurer	Jeffrey Campolongo
Assistant Secretary	Joyce M. Keller

3. Supervisors appoint Shannon R. Cunningham as Auditor to fulfill the vacancy left by the resignation of Kimberly Koch, with a term expiring December 31, 2021.

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Auditor	Benjamin Shaw
Auditor	Robert Brunner
Auditor	Shannon R. Cunningham

4. Consent Agenda:

- a. Motion to approve the minutes of the Board of Supervisors' meeting of December 17, 2019.
- b. Motion to approve the preliminary December 2019 Voucher List totaling \$619,090.46, check sequence #68972 through #69223.
- c. Treasurer's Report – November 2019.

d. Board of Supervisors appoint for 2020:

Township Solicitor	Frank R. Bartle, Esq.
Solicitor for Personnel Matters	Ryan J. Cassidy, Esq.
Solicitor for Environmental Matters	Robert D. Fox, Esq.
Planning Consultant	Judith Stern Goldstein, ASLA, RLA (Boucher & James, Inc.)
Sewer Consulting Engineer	Alfred S. Ciottoni, P.E. (ASC Engineers)
Traffic Engineering Consultants	Casey A. Moore, P.E. (McMahon Associates)

e. Board of Supervisors confirm 2020 appointment by Zoning Hearing Board:

Zoning Hearing Board Solicitor	Robert Adshead, Esq.
Board of Appeals Solicitor	Robert Adshead, Esq.

f. Motion to approve the following rates of service for 2020:

Township Solicitor	\$160/hr.
Zoning Hearing Board Solicitor	\$150/hr.
Board of Appeals Solicitor	\$150/hr.
Solicitor for Personnel Matters	\$295/hr.
Solicitor for Environmental Matters	\$695/hr.
Planning Consultant	\$141/hr. (Principal; others per fee schedule)
Sewer Consulting Engineer	\$145/hr. (Principal; others per fee schedule)
Traffic Engineering Consultant	\$210/hr. (Principal; others per fee schedule)

g. Supervisors appoint and re-appoint terms of office on Township Boards and Commissions as follows:

TERM EXPIRES December 31:

Board of Appeals	2024	Thomas Baglivo
Park & Open Space Board	2024	Sandhya Feltes
Park & Open Space Board	2024	Susan Mudambi
Planning Commission	2023	Richard Shorin
Planning Commission	2023	Joseph Fay
Shade Tree Commission	2024	Meredith Joseph
Shade Tree Commission	2023	John Casani
Zoning Hearing Board	2024	Daniel G. Ronca
Vacancy Board Chair	2020	Scott M. Badami

- h. Motion to extend the Township Manager's Employment Agreement for a two-year term.
- i. Motion to authorize the five (5) present members of the Board of Supervisors, Township Manager, and Director of Finance to sign all Whitpain Township fund checks.
- j. Motion to authorize the Township Manager, and Director of Finance to sign payroll checks, and authorizing payroll checks to be paid in 2020 without monthly motion.
- k. Motion to authorize the Township Manager to prepare checks pending Board approval of the monthly voucher list. (To be signed by authorized personnel when necessary to meet the Township's obligations.)
- l. Motion to set the Treasurer's Bond for 2020 at \$1,000,000.
- m. Motion to authorize the Director of Finance to transfer funds among the various Township accounts.
- n. Motion to disburse and replenish petty cash funds for select departments for the year 2020, as follows:

Finance	\$500
Police	\$500
Public Works	\$250
Parks & Rec	\$250

In the event of an emergency, the Township Manager is authorized to temporarily increase petty cash funds at his discretion.
- o. Motion to name TD Bank and PLGIT as depositories for Township funds for 2020, fulfilling the requirements of the Township's investment policy for investment of Township funds.
- p. Motion to set the 2020 mileage reimbursement rate at \$.575 per mile for use of personal vehicles for Township business.

q. Motion to authorize the Chairman and Secretary to sign on behalf of Whitpain Township all Declarations of Covenants, Easements and Restrictions Concerning Stormwater Facilities Agreement between individual property owners and Whitpain Township after the township engineer has approved the property owner's plans. These agreements address operations and maintenance responsibilities for on-site stormwater management systems that are to be installed on private property.

r. Supervisors schedule regular meetings for 2020 as follows:

- Monday, January 6
- Tuesday, January 21
- Tuesday, February 4
- Tuesday, February 18
- Tuesday, March 3
- Tuesday, March 17
- Tuesday April 7
- Tuesday, April 21
- Tuesday, May 5
- Tuesday, May 19
- Tuesday, June 16
- Tuesday, July 21
- Tuesday, August 18
- Tuesday, September 1
- Tuesday, September 15
- Tuesday, October 6
- Tuesday, October 20
- Wednesday**, November 4
- Tuesday, November 17
- Tuesday, December 1
- Tuesday, December 15

All meetings will be held at 8:00 p.m. at the Township Administration Building. Work Sessions to review the agenda will begin at 7:30 p.m. and will resume after the public meetings for discussion of any other issues before the Board.

- s. Motion to schedule the following as Township 2020 holidays for employees:

New Year's Day – January 1
Martin Luther King Day – January 20
Presidents' Day – February 17
Memorial Day – May 25
Independence Day – July 3
Labor Day – September 7
Veteran's Day – November 11
Thanksgiving Day – November 26
Friday following Thanksgiving Day
Christmas Eve - ½ day - December 24
Christmas Day – December 25
New Year's Eve - ½ day – December 31

Note: Police – Receive holiday hours per contract.

- t. Motion to certify _____ and _____ as delegates to the 2020 Pennsylvania State Association of Township Supervisors' Annual Convention in Hershey May 3 – 6, 2020, with _____ as the voting delegate.
- u. Motion to authorize the sale of the following police surplus equipment on Municibid: (1) 46" Code 3 Light Bar (LL0452654); (1) 29" Westin Push Bar with hardware; (1) 46" Whelen Light Bar (54506); (1) 46" Code 3 Light Bar (LL00452655)
5. Does the Board wish to take any action on the following Zoning Hearing Board cases scheduled to be heard January 16, 2020?

NO. 2213-19: 720 PENLLYN PIKE, LLC requests the following variance relief from the Whitpain Township Zoning Ordinance, as amended: (1) Article V, Section 160-14 relating to lot area and width requirements in the R-1 Residence District; (2) Article V, Section 160-15 relating to front yard setback requirements in the R-1 Residence District; (3) Article V, Section 160-17 relating to side yard requirements for single family dwellings requirements in the R-1 Residence District; (4) Article V, Section 160-19 relating to rear yard setback requirements in the R-1 Residence District; (5) Article XXIII, Section 160-157 relating to IN Institutional District use regulations; (6) Article XXIII, Section 160-158(A) relating to area and width regulations requirements in the IN Institutional District; (7) Article XXIII, Section 160-158(D)(1), (2), (3) relating front yard, side yard, and rear yard requirements in the IN Institutional District; (8) Article XXIII, Section 160-158(D)(4) relating to required setbacks in the IN Institutional District when abutting a residential use or district; (9) Article XXIII, Section 160-

158(D)(5) relating to required space between buildings in the IN Institutional District; (10) Article XXIII, Section 160-158(E) relating to required buffering in the IN Institutional District; (11) Article XXIII, Section 160-159(B) relating to off-street parking requirements in the IN Institutional District; (12) Article XXIII, Section 160-160 relating to IN Institutional District additional controls for exterior lighting and setbacks; (13) Article XXV, Section 160-172 relating to FP – Floodplain Conservation District uses permitted by special exception; and (14) Article XXXI, Section 160-241 relating to expiration of special exceptions and variances.

Applicant proposes an 8-lot residential subdivision and development on the property located at 720 and 730 Penllyn Pike (further identified as Tax Parcel Nos. 66-00-05374-00-5 and 66-00-05371-00-8) within the Township's R-1 Residence and the IN Institutional Districts. Proposed lots 1-3 shall be located in the R-1 District and proposed lots 5-8 shall be located in the IN District. Proposed Lot 4 is located partially in the R-1 and partially in the IN District.

NO. 2226-19: JOSHUA TAYLOR request a variance from Article VII, Section 160-38 related to Accessory Buildings or Structures. Applicants' requested relief, if granted, will allow Applicant to install a 48 foot long, 30 foot wide, 24 foot high pole barn in his rear yard located at 1680 North Wales Rd. Blue Bell, PA in the Township's R2 Residential District 5 feet from the side yard property line and 20 feet from the rear yard property line when the Ordinance prohibits same.

NO. 2227-19: 720 PENLLYN PIKE, LLC requests the following variance relief from the Whitpain Township Zoning Ordinance, as amended: (1) Article XXIII, Section 160-158(A) relating to area and width regulations requirements in the IN Institutional District; (2) Article XXIII, Section 160-158(D)(4) relating to required setbacks in the IN Institutional District when abutting a residential use or district; (3) Article V, Section 160-13 relating to Use regulations; and (4) Article XXXI, Section 160-241 relating to expiration of special exceptions and variances.

Applicant proposes to merge two lots located at 720 and 730 Penllyn Pike (further identified as Tax Parcel Nos. 66-00-05374-00-5 and 66-00-05371-00-8) within the Township's R-1 Residence and the IN Institutional Districts into a single lot having 3.85 total acres and develop a 10,200 s.f. one story ambulatory surgical center on the said property.

ANNOUNCEMENTS

- A. The elected Township Board of Auditors will hold its organization meeting on Tuesday, January 7, 2020 at 5:00 p.m. at the Township Building. (Maillie, LLP, CPA's will perform the actual work on the audit.)
 - B. Christmas trees will be collected for recycling on **Tuesday, January 7, 2020**. Christmas trees must be free of any ornamentation, including tree bags, lights, tinsel, hooks, etc., or they will not be collected. Please have your items out at the curb Monday night for Tuesday's pick up.
- 6. Public Comment.
 - 7. Old Business/New Business/Closing Comments (Supervisors).