

WHITPAIN TOWNSHIP
DEPARTMENT OF PARKS & RECREATION
960 Wentz Road
Blue Bell, PA 19422
(610) 277-2400 x 374



FACILITY PERMIT

Organization _____ Purpose for use _____

Contact Name (must be Whitpain resident) _____

Address _____ City _____ Zip _____

Work Phone () _____ Home Phone () _____

E-mail Address _____ (please PRINT clearly)

Park Requested (circle one): **Wentz Run** **Prophecy Creek** **Stony Creek Sports Park** **Other**

- | | | |
|------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Baseball Field | <input type="checkbox"/> Soccer Field 1 | <input type="checkbox"/> Field 2 |
| <input type="checkbox"/> Little League Field | <input type="checkbox"/> Basketball Court 1 | <input type="checkbox"/> Court 2 |
| <input type="checkbox"/> Softball League Field | <input type="checkbox"/> Picnic Pavilion | <input type="checkbox"/> Concession Pavilion |
| <input type="checkbox"/> Multipurpose Field (Not available on Sundays) | <input type="checkbox"/> Football Field / Grounds | |
| <input type="checkbox"/> Volleyball Court | <input type="checkbox"/> Skating Rink | <input type="checkbox"/> Jr. Rink |
| <input type="checkbox"/> Horseshoe Area | <input type="checkbox"/> Grounds (Prophecy Creek Park) | |
| <input type="checkbox"/> Gazebo | <input type="checkbox"/> Tennis Courts | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 |

Date: _____ **Rain Date:** (optional) _____

Time: (includes set-up & clean-up) _____ (in) _____ (out)

***NO PERMITS WILL BE ISSUED FOR, TOT LOT, AND WALKING TRAILS
THESE FACILITIES ARE FOR PUBLIC USE ONLY!***

The undersigned applicant agrees that any activity conducted under the authority of this permit will comply with the accessibility requirements of the Americans with Disabilities Act. The undersigned applicant agrees that as the sponsor of the group, he/she will be personally responsible for any violation of the Park Rules and Regulations as printed on the back of the pink copy of this permit as well as any additional site regulations provided by the Department of Parks & Recreation.

Applicant signature: _____

Director of Parks & Recreation signature: _____

Township Manager signature: _____

_____ **SECURITY DEPOSIT** (DUE WHEN PERMIT REQUEST FILED)

PERMIT FEE \$ _____ (separate check from deposit) **FEE DUE BY** _____

Make checks payable to Whitpain Township

**** IMPORTANT PERMIT INFORMATION ON BACK****

HOW TO COMPLETE AND RETURN YOUR WHITPAIN TOWNSHIP PERMIT

Enclosed is your permit for use of Whitpain Township Department of Parks & Recreation facilities. Please check it for accuracy. Call Whitpain Township (277-2400 EXT. 374) if you note any errors.

Sign the permit where it says "Applicant signature". ***Return form intact.*** We will return your pink copy to be retained during your event at Wentz Run Park, Prophecy Creek Park or Stony Creek Sports Park.

Please be familiar with our **PARK RULES AND REGULATIONS** found below as well as any additional material sent to you by Whitpain Township Parks & Recreation.

Make two separate checks payable to Whitpain Township for:

- 1) Any fees which are due; and
- 2) Any required Security Deposit

Security Deposits included in the rental fee check will be returned with a \$25 administrative fee withheld.

Return the signed copies of the permit and your fees to the address printed on the top left corner of the permit.

PARK RULES AND REGULATIONS

1. No person or persons without a special permit shall be allowed in the parklands except between the hours of sunrise and sunset.
2. Anyone wishing to reserve a park facility shall apply for a permit prior to occupancy. Application for a permit must be made at least ten business days before the time the party desires to occupy the park. All permit fees must be paid prior to scheduled event.
3. Possession or use of alcoholic beverages or being manifestly under the influence of alcohol or drugs will not be tolerated.
4. Possession or use of illegal or controlled substances will not be permitted.
5. Open fires, portable stoves or similar devices for cooking are not allowed except as provided by Wentz Park pavilion.
6. Walking, riding or exercising of domestic animals or pets is prohibited, except for seeing-eye dogs, when, necessary, for permitted user in Wentz Run Park and Stony Creek Park. Leashed dogs allowed in Prophecy Creek Park.
7. All self-propelled vehicles are prohibited other than such lawful use within designated parking areas at the site.
8. Bicycles on walking trails, ball fields, playgrounds, basketball courts, tennis courts are prohibited, except in public parking areas.
9. Roller skates, roller blades, ice skates, skateboards, scooters, tricycles, big wheels, sleds, skis, toboggans are prohibited, except for wheelchairs, strollers or baby carriages.
10. Playing or practicing golf anywhere in the township parks, playgrounds or open space areas is prohibited.
11. The Whitpain Township Police Department (610.279-9033) has the right to enforce all permits and park rules.
12. Park users are urged to report immediately any suspicious activity or vandalism to the Park Attendant on duty or the Whitpain Township Police Department.
13. Permit holders are required to have the **pink copy** of this form with them at the facility they are permitted access.
14. Park users are required to observe all other regulations as listed in the Whitpain Township Ordinance No. 237.