

# WHITPAIN TOWNSHIP

960 Wentz Road  
P. O. Box 800  
Blue Bell, Pennsylvania 19422  
Telephone (610) 277-2400 | Fax (610) 277-2209  
Office Hour: Mon-Fri 1-2 p.m. & By Appointment

## CODE ENFORCEMENT OFFICE

Workers Compensation Insurance Coverage Information  
(Required for all Building Permits)

The Applicant Is (please check one only):

- A Contractor.** An insurance certificate indicating workers compensation insurance coverage and Whitpain Township as the certificate holder is required before your permit can be issued. Your insurance provider may fax the certificate to 610-277-2209, then forward the original by mail to expedite the permitting process. It is the contractor's obligation to obtain insurance certificates and affidavit documentation from all subcontractors.
- The Property Owner – Not A contractor.** Your permit will be issued indicating that you may not hire others to perform work associated with the building permit unless the workers compensation insurance certificate and/or affidavit documents are obtained.
- A Contractor With No Employees.** Your permit will be issued indicating that you may not hire others to perform work associated with the permit unless the workers compensation insurance certificate and/or affidavit documents are obtained.
- Claiming A Religious Exemption To The Insurance Requirement.** Your permit will be issued indicating that you may not hire others to perform work associated with the permit unless the workers compensation insurance certificate and/or affidavit documents are obtained.

### Insurance Information:

Name of Applicant (Please Print): \_\_\_\_\_  
 Federal Employer Tax ID Number: \_\_\_\_\_  
 Workers Compensation Insurance Provider: \_\_\_\_\_  
 Insurance Policy#: \_\_\_\_\_  
 Policy Expiration Date: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

My commission expires \_\_\_\_\_

I understand that compliance with Act 44, The Pennsylvania Workers Compensation Insurance Reform Law, is a condition of my permit. I understand I have the obligation to provide written notification to the township of any changes in my insurance status. I understand that state law requires the Code enforcement Office to issue a stop work order if the insurance documentation requirements of the act are not maintained, or if uninsured and/or undocumented workers are at work on any project associated with a building permit.

Signature: \_\_\_\_\_

### APPLICANT SIGNATURE REQUIRED

*Un-notarized affidavits will be notarized by the township is signed in the presence of the notary when dropped off.  
A 1.00 notary fee will be added to the permit fee and collected at the time the permit is issued.*