

WHITPAIN TOWNSHIP

960 Wentz Road

P.O. Box 800

Blue Bell, Pennsylvania 19422

Telephone (610) 277-2400 | Fax (610) 277-2209

Office Hour: Mon-Fri 1-2 p.m. & By Appointment

CODE ENFORCEMENT OFFICE

APPLICATION FOR OCCUPANCY CERTIFICATE

Tenant Space Change of Use

TENANT'S CURRENT ADDRESS

Name: _____
Address: _____
City/St/Zip: _____
Phone: _____
Fax: _____

PROPERTY OWNER

Name: _____
Address: _____
City/St/Zip: _____
Phone: _____
Fax: _____

New Address: _____

Bldg: _____ Suite: _____
Job Phone: _____

Previous Tenant: _____ Suite: _____

In this space being altered for this tenant? Yes No
Are demountable cubicles being erected? Yes No

Brief description of tenant business: _____

This application is for change of use or tenant only. Separate permits are required for installation of or alterations to walls, supporting structure, means of egress, mechanical, plumbing, fire suppression systems, fire alarm systems, or other code required building elements.

Tenant Representative & Job Title

Property Owner of Owner or Agent

Printed Name Tenant Representative

Printed Name of Owner or Agent

**BOTH OWNER AND CONTRACTOR/APPLICANT MUST SIGN THIS APPLICATION
INCOMPLETE OR INCORRECT APPLICATIONS WILL BE RETURNED
DO NOT OCCUPY UNTIL THE OCCUPANCY CERTIFICATE IS ISSUED.**

FOR OFFICE USE ONLY

Date Issued: _____
Fee Paid: _____

Permit #: _____
Approved By: _____