

WORK SESSION  
March 2, 2010

A Work Session of the Whitpain Township Board of Supervisors was held on Tuesday, March 2, 2010 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA at 7:30 PM for the purpose of reviewing the agenda of the March 2, 2010 Supervisors' Meeting. Chairman Joseph J. Palmer was present with Supervisors Brian W. Young, Anthony F. Greco, Adam D. Zucker and Frederick R. Conner. Township Solicitor James Garrity, Township Manager Phyllis C. Lieberman, Assistant Township Manager/Township Engineer Roman M. Pronczak, Director of Finance John Marcarelli, Police Chief Mark Smith, Director of Public Works Ronald J. Cione, Director of Code Enforcement Michael E. McAndrew, Fire Marshal David M. Camarda, and Parks and Recreation Director Kurt W. Baker were also present. One member of the public was present.

The Supervisors reviewed the agenda discussing approval of the minutes of the February 16, 2010 Supervisors' Meeting, approval of the February 2010 Voucher List, authorization to advertise for bids for the application of Bituminous Liquid Asphalt, delivered and applied on various Township roads for the year 2010, a motion to adopt Resolution No. 909 fixing various Township fees in the Whitpain Township Fee Schedule, and a motion to authorize the advertisement of proposed Ordinance No. 315 to erect a stop sign for westbound traffic on Cherry Lane approaching Cleveland Road.

Mr. McAndrew then recommended that the Supervisors adopt the 2009 Property Maintenance Code. He gave them a list of the major changes from the present code. They mainly provide more specificity to the code requirements. After some discussion, the Supervisors agreed to have the authorization to advertise on the next public agenda.

Mr. Cione then spoke to the Supervisors about the present policy of paying \$50 for mailbox damage caused during snowplowing. He said that some people are not satisfied with that amount, because they have spent hundreds of dollars on their mailboxes. After some discussion, the Supervisors said that the present policy is satisfactory.

Mr. Marcarelli and Mrs. Lieberman stated that at the last meeting they had discussed pension valuation assumptions and asset smoothing. The Supervisors had asked for additional information from staff, which was provided. The Supervisors said that they were satisfied with the assumptions provided by the actuary and that they did not wish to take advantage of asset smoothing. It was noted that the pension contributions required from the Township without asset smoothing were in the 2010 budget.

Mr. Baker told the Supervisors that he and Mr. Marcarelli had met with representatives of the School District to discuss facility fees. They had prepared a letter to the District asking them to consider amending their policy for the Township. The proposed letter had

been given to the Supervisors for review. They approved of its being sent. Mr. Palmer said that he would sign it.

Mrs. Lieberman said that Mr. Marcarelli had prepared two policies for Board approval: one a Whistleblower Policy requested by the auditors and the other a Fund Balance Policy requested by the Board. She asked that they review them and get back to Mr. Marcarelli with any comments or concerns. Once that is done, the Board will formally adopt them.

Chief Smith asked permission to donate a used police car to EVOC ( Emergency Vehicle Operations Center). They train police officers and the cars they use are donated by the participating municipalities. Whitpain hasn't donated a car in several years. The Supervisors agreed.

The Supervisors then left for the public meeting.

The Work Session was reconvened at 8:30 PM.

The Supervisors then discussed several legal matters.

At approximately 9:30 PM, the Works Session was adjourned.

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Phyllis C. Lieberman  
Whitpain Township Manager

## #5-2010

The regular monthly meeting of the Whitpain Township Board of Supervisors was held Tuesday, March 2, 2010 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA. Supervisors Joseph J. Palmer, Brian W. Young, Anthony F. Greco, Adam Zucker, and Frederick R. Conner, Jr. were present. Township Manager Phyllis Lieberman, Township Engineer/Assistant Township Manager, Roman Pronczak, Township Solicitor, James J. Garrity, Director of Finance, John Marcarelli, Police Chief Mark A. Smith, Code Enforcement Officer, Michael E. McAndrew, Park and Recreation Director, Kurt W. Baker, Director of Public Works, Ronald J. Cione, Fire Marshal David M. Camarda, and Recording Secretary Michele Alifano were also present. There were five members of the public in attendance at the meeting.

Following the Pledge of Allegiance, Chairman Palmer called the meeting to order at 8:00 PM.

A motion was made by Mr. Zucker, duly seconded by Mr. Greco to approve the minutes from the February 16, 2010 Board of Supervisors' meeting. Chairman Palmer called for any discussion. There being none, the motion unanimously passed.

A motion was made by Mr. Greco, duly seconded by Mr. Young to approve all items on the February, 2010 Voucher List which totaled \$440,879.92. Chairman Palmer called for any discussion. There being none, the motion unanimously passed.

A motion was made by Mr. Zucker, duly seconded by Mr. Greco to authorize Manager to advertise for bids for the application of Bituminous Liquid Asphalt, delivered and applied, on various Township roads for the year 2010. Chairman Palmer called for any discussion. There being none, the motion unanimously passed.

A motion was made by Mr. Greco, duly seconded by Mr. Young to adopt Resolution No. 909, a Resolution fixing fees for building permits, plumbing permits, mechanical permits, Zoning Hearing Board fees, Zoning fees, Conditional Use Hearing fees, Zoning Ordinance Amendment Application fees, Rezoning Application fees, Subdivision and Land Development plan review and submission fees, Sanitary permits and connection fees, Municipal pre-treatment fees, and miscellaneous fees pursuant to permit requirements established under the Codes of the Township of Whitpain. Chairman Palmer called for any discussion. Mr. Bob Whittock inquired about the fees, and how they could be evaluated by the public since they were not listed on the agenda. Chairman Palmer explained that the fee schedule was listed in its entirety on the proposed Resolution. My. Young stated that the fees reflect the Township's cost of providing certain services to the residents and that there is no profit. The fees are comparable to those charged by surrounding Townships. There being no further discussion regarding this item, the motion passed unanimously.

A motion was made by Mr. Greco, duly seconded by Mr. Zucker to authorize the Township Manager to advertise Ordinance #315, an Ordinance amending The Code of The Township of Whitpain, Part II (General Legislation), Chapter 142 (Vehicles and Traffic), Section 142-21 (Stop Intersections Established) to designate the intersection of Cherry Lane and Cleveland Road a Stop Intersection for vehicles traveling west on Cherry Lane and to provide for the erection of an additional highway sign bearing the word "Stop" in such a position as to face westbound traffic on Cherry Lane approaching Cleveland Road. Chairman Palmer called for any discussion. There being none, the motion unanimously passed.

Mr. Young then called for any comments or questions from the Board or the floor. Mr. Norman Lubin, 576 Hidden Lair Drive, expressed his discontent over the tax increase for 2010. He questioned how the Board of Supervisors could make the decision to raise taxes considering the state of the economy. Mr. Zucker advised that there were numerous Budget work sessions held, all of which were open to the public. The Budget was also discussed at several Board of Supervisors' meetings in November and December. Mr. Zucker indicated that revenues are down mainly due to the decrease in real estate taxes, real estate transfer taxes, and assessment appeals. Also, Whitpain Township cannot levy a business privilege and mercantile taxes so the Township is limited as to how it can procure revenue. The 2010 Budget also instituted a hiring freeze, as well as a wage freeze. Mr. Zucker explained that even when revenues are down, the Township must still provide services to its residents, and what could not be cut from the 2010 Budget had to be compensated for through tax increases. Chairman Palmer assured Mr. Lubin that the Supervisors worked diligently to develop a Budget that was workable, and he stated that Township staff was challenged on all issues. He stated that the Supervisors are constantly looking for ways to save the Township money. Chairman Palmer stated that a large amount of savings will be realized due to the restriction on salary increases over the next two years. Mr. Conner suggested that Mr. Lubin review the Board of Supervisors' meeting minutes in order to get a more detailed version of the Budget discussions.

There being no further business to come before the Board, on motion made by Mr. Young the meeting was adjourned at 8:25 PM.

Respectfully submitted,

Anthony F. Greco, Secretary